

Bylaws of Tee Up For Life Colorado Springs

I. Name

1. The name of the organization/agency/group shall be Tee Up For Life Colorado Springs.

II. Board of Directors

1. The Board of Directors shall serve without pay and consist of 4 members.
2. The Board shall have as its goal to administer an annual charity golf tournament in Colorado Springs, Colorado with all proceeds less business expenses being paid to the American Cancer Society
3. Board members shall serve four terms.
4. Vacancies shall be filled by the Board, with the recommendation of the Executive Director.

III. Officers

- a) The officers of the board shall consist of a Chair, Vice Chair, Secretary, and Treasurer nominated by the Board.
 - a) Brad Mears will serve as Chair/Director.
 - b) Teri Mears will serve as Vice Chair and Treasurer/Business Manager.
 - c) Todd Endres will serve as Secretary and Sponsor Coordinator.
 - d) David Barnett will serve as Web Designer and Sponsor Coordinator.
- b) Elected officers will serve a term of one year.
- c) (a)The Chair shall preside at all Board meetings, appoint committee members, and perform other duties as associated with the office. (b)The Vice-Chair shall assume the duties of the Chair in case of the Chair's absence. (c)The Secretary shall be responsible for the minutes of the Board, keep all approved minutes in a minute book, and send out copies of minutes to all. (d) The Treasurer shall keep record of the organization's budget and prepare financial reports as needed.

IV. Committees

1. The Board may appoint standing and ad hoc committees as needed.

V. Meetings

1. Regular meetings shall be held on a monthly basis.
2. Special meetings may be held at any time when called for by the Chair or a majority of Board members.
3. Agendas shall be provided at least 2 days in advance.

VI. Voting

1. (a) A majority of board members constitutes a quorum. (b) In absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.
2. Passage of a motion requires agreement between the Chair and Vice Chair.

VII. Conflict of Interest

Any member of the board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily excuse him/herself and will vacate his seat and refrain from discussion and voting on said item.

VIII. Fiscal Policies

The fiscal year of the board shall be January 1st through December 31st.

IX. Amendments

These by-laws may be amended by a two-third vote of Board members present at any meeting, provided a quorum is present and provide a copy of the proposed amendment(s) are provided to each Board member at least one week prior to said meeting.

X. Dissolution Requirements

1. Dissolution of this organization shall be determined by agreement of the board.
2. Upon dissolution, all remaining assets less expenses will be used for tax exempt purposes and distributed to the American Cancer Society.